

**Bronx Community Charter School**

Financial Statements

June 30, 2017 and 2016

## Independent Auditors' Report

### **Board of Trustees Bronx Community Charter School**

We have audited the accompanying financial statements of Bronx Community Charter School (the "School"), which comprise the statements of financial position as of June 30, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Prior Period Financial Statements***

The summarized comparative financial statements as of June 30, 2016 and for the year then ended, were audited by other auditors who ceased operations. Those auditors expressed an unmodified opinion on those financial statements in their report dated September 28, 2016.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 23, 2017, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

*PKF O'Connor Davies, LLP*

Harrison, New York  
September 23, 2017

**Bronx Community Charter School**

Statement of Financial Position  
June 30, 2017  
(with comparative amounts at June 30, 2016)

	<u>2017</u>	<u>2016</u>
<b>ASSETS</b>		
Current Assests		
Cash and cash equivalents	\$ 1,593,737	\$ 1,575,550
Grants and contracts receivable	221,552	257,423
Prepaid expenses and other current assets	<u>220,760</u>	<u>241,761</u>
Total Current Assets	2,036,049	2,074,734
Property and equipment, net	1,643,455	1,017,332
Restricted cash	75,144	75,069
Security deposits	<u>208,308</u>	<u>195,658</u>
	<u>\$ 3,962,956</u>	<u>\$ 3,362,793</u>
 <b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities		
Accounts payable and accrued expenses	\$ 280,127	\$ 223,655
Accrued payroll and payroll taxes	<u>503,573</u>	<u>420,373</u>
Total Current Liabilities	783,700	644,028
Deferred rent	<u>678,800</u>	<u>635,735</u>
Total Liabilities	1,462,500	1,279,763
Net assets, unrestricted	<u>2,500,456</u>	<u>2,083,030</u>
	<u>\$ 3,962,956</u>	<u>\$ 3,362,793</u>

See notes to financial statements

## Bronx Community Charter School

Statement of Activities  
Year Ended June 30, 2017  
(with summarized totals for the year ended June 30, 2016)

	<u>2017</u>	<u>2016</u>
<b>REVENUE AND SUPPORT</b>		
State and local per pupil operating revenue	\$ 7,771,353	\$ 6,623,883
State and local per pupil facilities funding	280,185	138,770
Federal grants	345,784	257,537
State and city grants	236,717	18,518
Contribution and grants	114,502	53,317
Donated services	-	53,550
Other income	60,055	59,255
Total Revenue and Support	<u>8,808,596</u>	<u>7,204,830</u>
<b>EXPENSES</b>		
Program Services		
Regular education	6,617,917	5,691,286
Special education	1,129,901	851,839
Total Program Services	<u>7,747,818</u>	<u>6,543,125</u>
Supporting Services		
Management and general	581,503	523,569
Fundraising	61,849	85,879
Total Expenses	<u>8,391,170</u>	<u>7,152,573</u>
Change in Net Assets	417,426	52,257
<b>NET ASSETS, UNRESTRICTED</b>		
Beginning of year	<u>2,083,030</u>	<u>2,030,773</u>
End of year	<u>\$ 2,500,456</u>	<u>\$ 2,083,030</u>

See notes to financial statements

**Bronx Community Charter School**

Statement of Functional Expenses  
 Year Ended June 30, 2017  
 (with summarized totals for the year ended June 30, 2016)

	2017						2016
	Program Services			Management and		Total	
	Regular Education	Special Education	Total	General	Fundraising	Total	
Salaries	\$ 4,004,854	\$ 635,706	\$ 4,640,560	\$ 373,674	\$ 46,475	\$ 5,060,709	\$ 4,360,946
Employee benefits and payroll taxes	933,737	171,159	1,104,896	77,718	6,267	1,188,881	949,423
Consultants - educational	17,457	504	17,961	-	-	17,961	16,988
Consultants - other	26,264	3,967	30,231	2,847	-	33,078	35,606
Staff training and development	118,275	10,130	128,405	3,351	-	131,756	82,372
Donated services	-	-	-	-	-	-	53,550
Legal	-	-	-	6,729	-	6,729	3,522
Auditing and accounting fees	-	-	-	21,183	-	21,183	21,945
Travel and entertainment	1,431	249	1,680	335	-	2,015	1,700
Field trips	50,081	23,567	73,648	-	-	73,648	52,809
Student food service	6,188	2,912	9,100	-	-	9,100	4,678
Parent/Student involvement	68,668	4,209	72,877	-	-	72,877	43,680
Books and curriculum	50,831	23,901	74,732	-	-	74,732	53,158
Classroom supplies	128,768	60,598	189,366	-	-	189,366	122,278
Office expense	30,147	18,411	48,558	17,571	-	66,129	52,238
Equipment lease and maintenance	15,142	1,929	17,071	1,250	-	18,321	15,004
Repairs and maintenance	122,641	15,474	138,115	15,390	-	153,505	129,791
Telephone and internet service	101,557	7,862	109,419	10,618	-	120,037	76,165
Postage and delivery	897	81	978	633	-	1,611	2,497
Insurance	39,045	647	39,692	3,115	-	42,807	35,983
Facility expense	786,685	110,634	897,319	32,873	-	930,192	897,375
Information technology	10,801	2,633	13,434	392	-	13,826	3,004
Fundraising expense	-	-	-	-	9,047	9,047	9,097
Depreciation and amortization	104,448	35,328	139,776	13,824	-	153,600	128,729
Miscellaneous	-	-	-	-	60	60	35
<b>Total Expenses</b>	<b>\$ 6,617,917</b>	<b>\$ 1,129,901</b>	<b>\$ 7,747,818</b>	<b>\$ 581,503</b>	<b>\$ 61,849</b>	<b>\$ 8,391,170</b>	<b>\$ 7,152,573</b>

See notes to financial statements

## Bronx Community Charter School

Statement of Cash Flows  
Year Ended June 30, 2017  
(with summarized amounts for the year ended June 30, 2016)

	<u>2017</u>	<u>2016</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 417,426	\$ 52,257
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	153,600	128,729
Deferred rent	43,065	201,050
Changes in operating assets and liabilities		
Grants and contracts receivable	35,871	(222,722)
Prepaid expenses and other current assets	21,001	(67,873)
Security deposits	(12,650)	-
Accounts payable and accrued expenses	56,472	45,885
Accrued payroll and payroll taxes	83,200	58,068
Refundable advances	-	(4,005)
Net Cash from Operating Activities	<u>797,985</u>	<u>191,389</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of property and equipment	(779,723)	(56,592)
Restricted cash	<u>(75)</u>	<u>389</u>
Net Cash from Investing Activities	<u>(779,798)</u>	<u>(56,203)</u>
Net Change in Cash and Cash Equivalents	18,187	135,186
<b>CASH AND CASH EQUIVALENTS</b>		
Beginning of year	<u>1,575,550</u>	<u>1,440,364</u>
End of year	<u>\$ 1,593,737</u>	<u>\$ 1,575,550</u>

See notes to financial statements

## Bronx Community Charter School

Notes to Financial Statements  
June 30, 2017 and 2016

### 1. Organization and Tax Status

Bronx Community Charter School (the "School") is a New York State, not-for-profit educational corporation that was incorporated on January 15, 2008 to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter on January 15, 2008 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York. During 2015, the Board of Regents extended the School's charter for an additional five-year term expiring on June 30, 2020. The School is a small learning community founded on the principle that children learn best when they are active participants in their own learning. The students raise questions about the world around them, engage with a wide range of materials, and learn through their interactions with each other and all of the adults in the School community. Classes commenced in the Bronx, New York, in August 2008 and the School provided education to approximately 463 students in kindergarten through seventh grade in the 2016-2017 academic year.

The New York City Department of Education provides free lunches directly to some of the School's students. Such costs are not included in these financial statements. The School covers the unreimbursed cost of lunches for children not entitled to the free lunches. The Office of Pupil Transportation provides free transportation to the majority of the students during the district's school days.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

### 2. Summary of Significant Accounting Policies

#### ***Basis of Presentation and Use of Estimates***

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly actual results could differ from those estimates.

#### ***Net Assets Presentation***

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

*Unrestricted* - consist of resources available for the general support of the School's operations. Unrestricted net assets may be used at the discretion of the School's management and Board of Trustees.

## Bronx Community Charter School

Notes to Financial Statements  
June 30, 2017 and 2016

### 2. Summary of Significant Accounting Policies *(continued)*

#### ***Net Assets Presentation (continued)***

*Temporarily Restricted* - represent amounts restricted by donors for specific activities of the School or to be used at some future date. The School records contributions as temporarily restricted if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. However, when restrictions on donor-restricted contributions are met in the same accounting period in which they are received, such amounts are reported as unrestricted net assets.

*Permanently Restricted* - consist of net assets that are subject to donor imposed restrictions that require the School to maintain them permanently, including funds that are subject to restrictions of gift instruments requiring that the principal be invested in perpetuity and the income be used for specific or general purposes. Income and gains earned on endowment fund investments are available to be used in the unrestricted or temporarily restricted net asset classes based upon stipulations by the donors.

The School had no temporarily or permanently restricted net assets at June 30, 2017 and 2016.

#### ***Cash and Cash Equivalents***

Cash and cash equivalents include cash balances held in bank accounts and highly liquid debt instruments with maturities of three months or less at the time of purchase.

#### ***Restricted Cash***

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution should it occur.

#### ***Property and Equipment***

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$1,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset which is fifteen years. Purchased property and equipment are recorded at cost at the date of acquisition. Minor costs of maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, whereby such assets are expensed as incurred.

## Bronx Community Charter School

Notes to Financial Statements  
June 30, 2017 and 2016

### 2. Summary of Significant Accounting Policies *(continued)*

#### ***Property and Equipment (continued)***

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Computers and equipment	3 and 5 years
Furniture and fixtures	7 years

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to the fair value. There were no asset impairments for the years ended June 30, 2017 and 2016.

#### ***Revenue and support***

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as temporarily restricted support if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as unrestricted revenue. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

#### ***Functional Expense Allocation***

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses by function have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other basis as determined by management of the School to be appropriate.

#### ***Accounting for Uncertainty in Income Taxes***

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2014.

## Bronx Community Charter School

Notes to Financial Statements  
June 30, 2017 and 2016

### 2. Summary of Significant Accounting Policies *(continued)*

#### ***Deferred Rent***

The School records its rent in accordance with U.S. GAAP guidance whereby all rental payments, including fixed rent increases, are recognized on a straight-line basis as an offset to rent expense. The difference between the straight-line rent expense and the required lease payments, as well as any unamortized lease incentives, is reflected in deferred rent in the accompanying statement of financial position.

#### ***Prior Year Summarized Comparative Financial Information***

The financial statements include prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2016, from which the summarized information was derived.

#### ***Subsequent Events Evaluation by Management***

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is September 23, 2017.

### 3. Grants and Contracts Receivable

Grants and contracts receivable consist of federal, state, and city entitlements and grants. The School expects to collect these receivables within one year.

### 4. Property and Equipment

Property and equipment consists of the following at June 30:

	<u>2017</u>	<u>2016</u>
Computers and other equipment	\$ 209,869	\$ 155,582
Furniture and fixtures	187,129	173,709
Leasehold improvements	<u>1,821,784</u>	<u>1,109,768</u>
	2,218,782	1,439,059
Accumulated depreciation and amortization	<u>(575,327)</u>	<u>(421,727)</u>
	<u>\$ 1,643,455</u>	<u>\$ 1,017,332</u>

## **Bronx Community Charter School**

Notes to Financial Statements  
June 30, 2017 and 2016

### **5. Employee Benefit Plan**

The School maintains a pension plan qualified under Internal Revenue Code 401(k) for the benefit of its eligible employees. Under the plan, the School will match employee contributions up to 4% of annual compensation. The amount charged for matching contributions and administrative fees to this plan was \$133,340 and \$104,534 for the years ended June 30, 2017 and 2016.

### **6. Concentration of Credit Risk**

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash and cash equivalents on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2017, approximately \$1,410,000 of cash was maintained with an institution in excess of FDIC limits.

### **7. Concentration of Revenue and Support**

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For the years ended June 30, 2017 and 2016, the School received approximately 91% and 94% of total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

### **8. Commitment**

On May 18, 2011, and as amended at various subsequent dates, the School entered into an agreement to lease and construct permanent office and classroom space at 3170 Webster Avenue, Bronx, New York for a period of 15 years expiring on June 30, 2028. The lease calls for three 5 year options for an additional fifteen years through June 30, 2043. The lease provides for rent escalations and the School is responsible for utilities, real estate taxes and other operating expenses.

On June 28, 2016, the School entered into an agreement with Bronx SC, LLC for additional classroom space at 3170 Webster Avenue, Bronx, New York for a period of 12 years expiring June 30, 2028. The lease calls for a 5 year option to extend the lease through June 30, 2033. The School moved into this space during the 2016-2017 school year.

The School recognizes rent expense on a straight-line basis over the term of the lease. Rent expense in excess of payments is recorded as deferred rent in the accompanying statement of financial position. Facility expense for the years ended June 30, 2017 and 2016 was \$930,192 and \$897,375.

## Bronx Community Charter School

Notes to Financial Statements  
June 30, 2017 and 2016

### 8. Commitment (*continued*)

The future minimum lease payments under the two leases through June 30, 2028 are as follows:

Year ending June 30,	2018	\$	860,511
	2019		932,809
	2020		934,615
	2021		936,461
	2022		938,349
	Thereafter		<u>6,060,112</u>
			<u>\$ 10,662,856</u>

### 9. Donated Services

Donated services are recognized as contributions in accordance with U.S. GAAP if the services (a) create or enhance non-financial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the School and (c) are measurable. One entity has provided legal services to the School at no charge. The value of these services meets the criteria for recognition in the financial statements and is recorded at fair value. For the years ended June 30, 2017 and 2016, the value of such donated services amounted to \$-0- and \$53,550.

The value of these donated services is allocated accordingly between program, management and general services in the accompanying statements of activities and statement of functional expenses.

### 10. Union Agreement

On February 1, 2014, the School entered into a Collective Bargaining Agreement (“CBA”) with the United Federation of Teachers (“UFT”) that expired on June 30, 2015. Under the CBA, the School is required to follow a Due Process for teacher discipline, terminations, and suspension. As specified in the CBA and among others, the School shall maintain a student-teacher ratio, follow a salary step schedule based on years of experience, provide employment benefits and paid leaves. The School is not obligated to contribute into the Teachers Retirement System. During the 2014-2015 school year, the CBA was extended for an additional four-year term expiring on June 30, 2019.

### 11. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursements. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

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**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards**

**Independent Auditors' Report**

**Board of Trustees  
Bronx Community Charter School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bronx Community Charter School (the "School"), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 23, 2017.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*

Harrison, New York  
September 23, 2017